



## Third Party Testimonial Policy

When a student is assessed on a unit, the assessor needs to prove that the student is competent in all criteria for that unit. There are times where it is difficult for the assessor to capture this evidence on more than one occasion or if the task isn't able to be conducted in front of the assessor.

This establishes the need for a third party to provide further evidence.

This can be through:

- Providing evidence of performance over a period of time
- Showing workplace conditions
- Assisting in areas that it may be difficult to gather evidence directly

We have put together third party testimonials for the units of competency we deliver. Only the items that are relevant to what the third party has witnessed need to be ticked. We ask that the third party provide their name and contact details.

The assessor may verify the items with the third party as to:

- when the work was carried out
- over what period
- in what context
- if there are any other comments that may be relevant

This will help qualify the information is authentic, current and valid evidence and is in written form.

It is important to note that the third party testimonial will neither determine competency nor determine incompetency on its own. It is to be used as a tool and assessed along with other evidence gathered to make informed assessment decisions.

The third party should ask the assessor for any clarification on the testimonial.